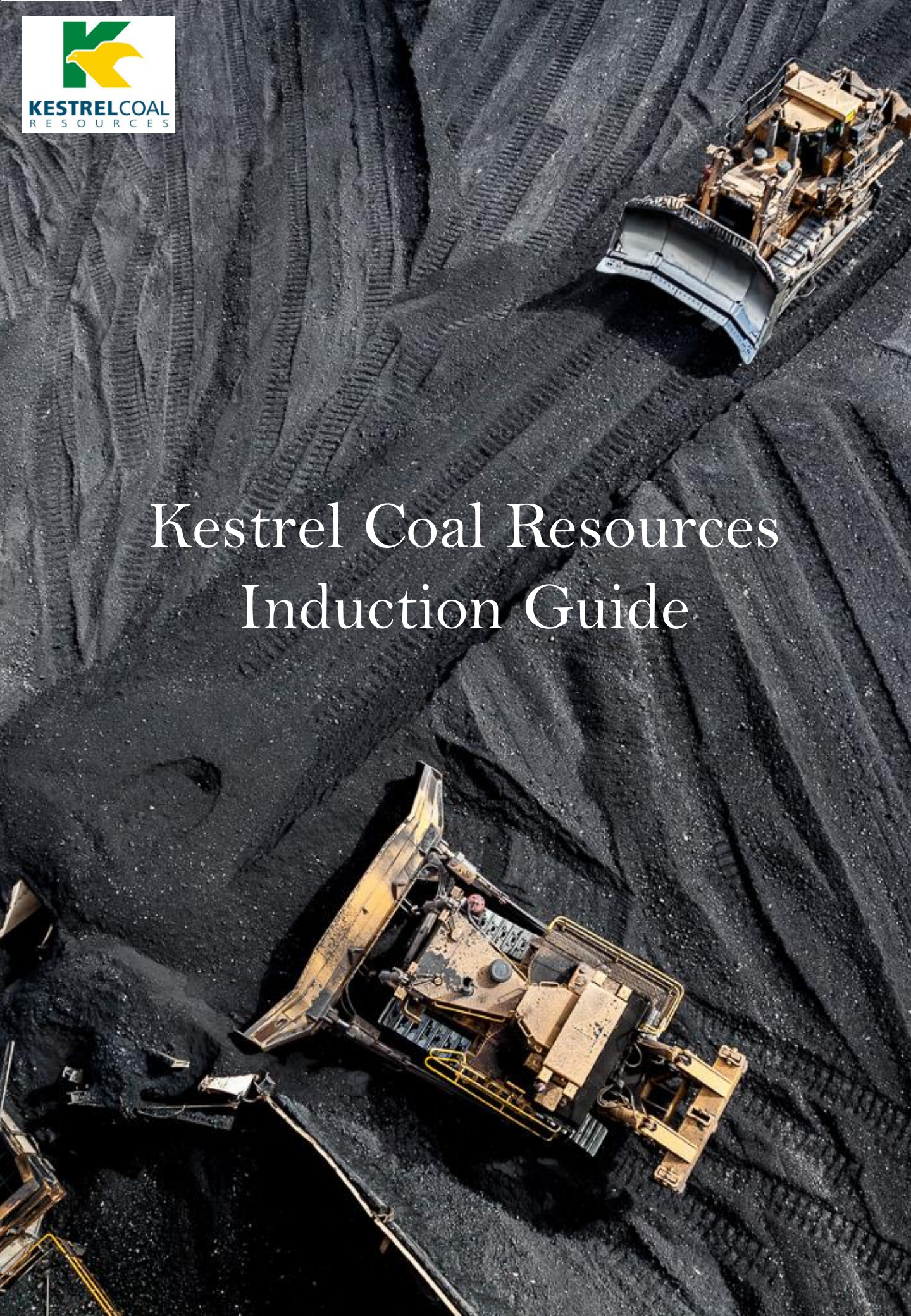




Kestrel Coal Resources Induction Guide



Kestrel Coal Resources Induction Overview



Online via Mynessight : KCR Surface Induction

KCR Surface Essentials (5 Modules)

Please note: You will receive a Certificate of Completion from Mynessight for Surface Site Component Booking



Online via Mynessight: KCR Underground Induction

KCR Underground Essentials (2 Modules)

Please note: You will receive a separate Certificate of Completion for the Underground Induction from Mynessight with the Surface Induction Certificate of Completion for Site Component Booking



Onsite (Day 1): Surface Site Components

KCR South Surface Familiarisation

KCR Managers Site Preparation Session



Onsite (Day 1): Underground Site Components

Underground site theory (including SavOx to CABA Training)

Respiratory Dust Mask Fit Testing

KCR South Underground Familiarisation (walk out)

KCR North & CHPP Familiarisations are completed with your KCR Representative



Induction Pre Requisites & Requirements

Standard 11 Statement of Attainment (Passport Cards will not be accepted)

Units of competencies required:

RIICOM201 RIERR205 RIERR302 RIIGOV201 RIIOHS201 RIIRIS201 (*RIERR203 UG only*)



Colour copy of drivers licence (front & back)

&

Colour passport style photo (in JPEG or PNG format)



Underground Coal Mine Workers' Health Scheme (formerly Coal Board Medical)
Must be signed and have chest x-ray & underground assessment noted on Section 4

Note: Mine site must be listed as Kestrel or Various.

Site Requirements for all Participants

- Hard Hat
- Safety Glasses (*For those who wear prescription glasses, safety prescription glasses or safety over glasses must be brought to site*)
- Hearing Protection
- Gloves
- Steel Cap Boots
- Reflective Taped Long Trousers and reflective taped Long Sleeve Hi-Vis Shirt
- Personal Red lock (office based staff are exempt)
- Pen
- Headphones (if you would prefer to use your own, otherwise a set will be provided)

Additional PPE requirements for Underground Inductees

- Underground Belt
- Underground Boots
- Dust Mask

The Surface Induction is completed as an external online course along with practical examples. The Underground Induction is completed as a combination of external online modules as well as on site modules along with practical examples.

KCR Mine has a Clean Shaven Policy for all Underground Personnel





Induction Booking Process

- Access KCR Induction portal via kestrel.mynesight.com.au to register for the KCR Online Induction (including accessing Contractor Induction Request Form, submitting pre-requisite documents and purchasing induction vouchers)

- Submission for KCR Online Induction via kestrel.mynesight.com.au
- Paperwork will then be reviewed. *Please Note: Coal Board Medicals are each individually reviewed by the KCR Health Advisor and may require a Medical Management Plan.*
- Upon approval an email will be sent with details to access and complete the KCR Online Induction

- Certificate of Completion/s will be received by Mynesight when inductee concludes the course/s

- Inductee and Vendor will receive a confirmation email for the date of 'Site Verification'.

- Inductee attends scheduled Site Preparation Session & Surface familiarisation (WAF)
- Inductee attends scheduled Underground Site Theory & Familiarisation
- Site access card will be provided at the successful completion of relevant familiarisation.

Please note: There is a 21 day validity window for the inductee to complete the above outlined Induction Booking Process

KCR Training Department

Email: KCRAsktraining@kestrelcoal.com

Induction Coordinator:

(07) 4991 4842 or

(07) 4991 4097

Mynesight

kestrel@mynesight.com.au

Phone: 07 4952 4413

